



CHAMBER BOARD MEETING MINUTES

Thursday, February 1, 2024
12:00 PM

Board Member	Present	Reported Absence	Unreported Absence	Board Member	Present	Reported Absence	Unreported Absence
Nick Olson	X			Candace Horneck	X		
Chad Faur	X			Heather Rank	X		
Lacy Johnson		X		Shona Hughes	X		
Bridget Algieri	X			Katie Koppy	X		
Julie Samuelson	X			Joshua Miron	X		
Jana Wiener	X			Julie Stevens	X		
				Paige Nelson	X		

Guests in attendance:

- Jordan Zeller, East Central Regional Development Commission
- Kris Moulton, Spring Valley Log Works
- Bill Bethel, Community Member - retired

1. Meeting was called to order at 12:02 PM by President Nick Olson.
2. Member and guest introductions. Welcome to our two new Directors, Candace Horneck representing A&I Home Services and Heather Rank representing Moms on the Run.
3. Guest Presentation: Jordan Zeller, East Central Regional Development Commission
 - a. The ECRDC covers a 5 county area of Pine, Kanabec, Isanti, Chisago & Mille Lacs to provide a variety of services to support businesses whether they are looking for start-up or growth services.
 - b. Over the years other factors like housing, childcare and broadband needs have become an integral part of the economic development landscape in the region. For that reason, those areas are also part of the scope of work that the staff participates in from the ECRDC.
 - c. Zeller shared a copy of information on the Revolving Loan Fund (RLF) available through the ECRDC that helps provide gap funding for businesses.
4. Executive Director Report
 - a. A letter of support was included in the agenda packet for a MNDOT grant application by the City of Pine City to develop more walking & biking trails to help connect the high school trail north to the downtown area. A motion was made by Hughes to approve this letter of support, second by Wiener. Motion carried.

- b. Schueller provided a draft plan for the printing costs and associated ad rates needed for producing 1,000 city limits maps for 2024. Board members approved proceeding with the proposed plan and seek to fill those ad slots by March 15th.
- c. Schueller presented the Financial Report for the current month's approval. This month's report shows the new separation of accounts for the General Operations Checking account and the Chamber Foundation Checking account that holds funds for the following: Parade, Freedom Fest, Ambassador & Scholarship.
 - i. General expenses for approval include postage, membership stickers, chamber chat, member software, Art in the Park donation, and payroll. These expenses total \$3,029.97.
 - ii. Foundation expenses for approval include a deposit for the Ninja Anywhere expense for Freedom Fest (\$840) and 2 ambassador scholarship awards (\$2,000).
 - iii. A motion to approve the Financial Report was made by Samuleson, second by Algjere. Motion carried.

5. Chamber Event Committees

- a. Networking committee members will be meeting after today's meeting to work on developing the schedule for the year. Up next on the calendar is a Morning Perk event on Thursday, February 15th from 8:00 - 9:00 am at Cabina Coffee.

6. Business & Community Development Updates

- a. Katie Kopy shared that the Lakeside Student Housing project will be ready for student applications beginning later this month.
- b. Heather Rank, Moms on the Run, noted that a new winter challenge is happening now for anyone looking for some group training opportunities. This group meets 3 times each week.
- c. Candace Horneck shared that she has set the date for the Putts for Paws charity golf tournament for August 16th this year.

The meeting adjourned at 12:45 PM on a motion from Stevens, second by Faur.