Central Minnesota JOBS & TRAINING SERVICES

INCUMBENT WORKER
TRAINING PROGRAM

INCREASE PRODUCTIVITY ■ PROMOTE GROWTH

Incumbent Worker Training Program (IWTP)

is business-driven funding assistance for qualifying employers to improve the skills of their workforce with new or upgraded work skills. It supplies marketable expertise to employees, can build and maintain a quality workforce, and is designed to assist employers to retain a skilled workforce or avert layoffs.

HOW TO GET STARTED

Central Minnesota Jobs and Training Services, Inc. staff assist employers and training providers in the development and approval of IWTP applications and provide ongoing technical assistance regarding program compliance, performance objectives, customer satisfaction, etc., for contract recipients. Contact a member of our team to begin the process.

ELIGIBILITY CRITERIA

Employers

- Must be located in Minnesota.
- Must be registered with the Minnesota Secretary of State's office as a(n)
  - Association
  - Corporation
  - LLC
  - Partnership
  - Nonprofit
  - Sole Proprietor
  - Government Entity
- Must be in continuous operation for 18 months immediately prior to the application submittal.
- Cannot be in the process of a layoff of current employees.

Trainees

- Must be a worker for whom the employer incurs a Minnesota Unemployment Insurance tax liability.

Training

- Public or private educational institutions, trade associations, community-based organizations, economic development agencies, unions, or government agencies may provide incumbent worker training. Training can be conducted at the business's own facility, at the training provider's facility, or at a combination of sites.

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Equal Opportunity Employer and Program Provider